



Effective Supervisory Practices: Better Results Through Teamwork

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Effective Supervisory Practices: Better Results Through Teamwork, 5th Edition, is written for experienced supervisors who want to become more effective managers and for new supervisors who want to learn essential supervisory skills. It provides easy-to-apply answers to the questions all supervisor asks: • What's my role? What are my major supervisory responsibilities? • How can I learn to be an effective leader? What does it take? • How can I be fair to all employees, even though they have different needs and issues? • What do employees expect from me? • How can I be a good team leader? • How do I prepare for conducting performance appraisals? • What is my role in onboarding new employees? • How do I support and promote a culture of accountability? With the help of Effective Supervisory Practices, anyone can learn the skills and behaviors that result in effective supervision and, ultimately, the ability to help the organization provide high quality service to the community.

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